



Call for Proposals:

CICADA is seeking proposals for:

Policy Review Consultant: To conduct a review and develop a directory of policies related to status of the artist (for Cambodia)

Background

CICADA (Cultural and Creative Industries of Cambodia Association for Development and Advocacy) is a newly formed Association, which envisions a thriving, diverse, empowered CCI that contributes to a flourishing Cambodian society. Our mission is to impact national policies through leading research, capacity building and dialogue to mobilise the development and growth of the CCIs for national and global recognition of Cambodian arts, culture and creativity. CICADA has five strategic priorities: advocacy and policy influence, research, membership, industry partnership, and organizational development.

In 2023, CICADA receives a grant from UNESCO Aschberg to implement a project on ‘Building a Knowledge-base to improve the Status of the Artist in Cambodia’. This project aims to advance the artistic freedom at a national level in Cambodia by addressing gaps in information that limit the capacity of civil society to effectively advocate for improved policies in relations to cultural and creative industries, in particular the status of the artist.

In order to capture the overall landscape of the status of the creative and cultural industries and the artist, CICADA is looking for a consultant in order to conduct a comprehensive policy review to build a profile of national and international laws and policies impacting the status of the artist in Cambodia.

The reason for this project is that generally not only is the arts community not aware of existing policies or legislation that apply to them but also lacks knowledge of their responsibilities e.g. with regards to working practices. This puts cultural workers (including artists) at risk of not complying with laws, or not being fully able to exercise rights and protections they are entitled to.

Scope of Work

Goals:

The output of this assignment will be a user-friendly policy directory (bilingual in Khmer and English) that can be published on the CICADA website and can be used by CICADA’s members (who are informal cultural

practitioners, independent artists, arts and cultural organisations) and any other CSOs, agencies or government working on this topic.

Aim:

- Enable CICADA to offer the directory of policy related to the arts sector and beyond CCI specific legislations to its members, arts community, researchers, and arts advocates
- Give a better landscape of the policy related to the arts sector

Roles:

The Consultant is expected to:

- Conduct a desk review to identify a comprehensive set of national and international laws and policies that apply to people working in the arts in Cambodia. This will include both policies related to the arts sector (intellectual property, copyright, licenses) as well as other relevant legislations (e.g. employment laws, tax laws, social protections, cultural rights, human rights etc)
- Organize this information into a directory that is easy to navigate and use by CICADA’s members and stakeholders. The directory is likely to be organized into categories (e.g. employment, creativity, tax) and to include as a minimum:
 - Name of law or policy
 - Owner of law or policy
 - Headline information from law or policy (applicable to cultural workers)
 - Link or information on how to find full details of law or policy

Timeline

The Consultant is to conduct the desk review and develop the directory of policies related to status of the artist. The estimation of this consultancy is 10-12 day work over a 6-month period.

Oct 2023	The Consultant meets with CICADA team to clarify and set expectations
Nov – Dec 2023	The Consultant conducts the review and gathers relevant policies
Jan – Feb 2024	Grouping/categorise the user-friendly policy directory (to be discussed with CICADA)
Mar 2024	Submit the drafted policy directory and finalise and sign off by CICADA

The directory will be translated so that it is available in both Khmer and English. The Consultant can use to either Khmer or English. If the Consultant is able and willing to manage the translation, please note this and include the translation cost in the proposal as an additional quotation.

Fee:

The fee for this project is \$3,000 USD gross. This contract is subject to withholding tax, which shall be paid by CICADA on behalf of the Consultant and deducted from the fee accordingly.

Skills and experience:

Essential:

- Previous relevant research experience
- Has the ability to produce a directory that is easy to navigate and friendly for end users
- Able to think about the big picture
- Able to place him/herself on the shoes of people who are not familiar with reading policies

Desirable:

- Has a strong interest in public policy especially policy related to arts and culture
- Experience with the Cambodian arts sector
- Has a wide knowledge of regional and international policies and legislation about arts and affecting the arts

Application Instructions:

To apply for this assignment please submit:

- Cover letter, explaining your interest and qualification for this assignment
- Brief proposal (maximum 2 pages) explaining how would approach the assignment
- Resume, including 2 references

Please send these documents to Info@cicadakh.org by **October 20, 2023**.

Application can be in English and Khmer.

The project will require communication in both Khmer and English.

"This project will be implemented in the framework of the UNESCO-Aschberg programme, which aims to support the design of new regulatory frameworks to protect and promote artistic freedom and the status of artists and cultural professionals".